



MINUTES OF THE MEETING

Title: Bagani Adventurally General Assembly

Date: October 30, 2025 (Thursday)

Venue: Dawis Heritage Wharf, Digos City

Agenda

- Special Mission
 - Bike Check
 - Medical Assistance
 - IT Marshalls
 - QR Scanners
 - Releasing of Kits
 - Rules for Raffle Entries
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Discussion Points

1. Special Mission

- **Bagani (1,213 kms):** Participants must take a photo with a *Kalesa* (horse-drawn carriage) somewhere in **Iligan City**.
 - **Lakan, Lakambini, and Magani Categories:** Participants must take a photo of a *horse* anywhere along their designated route.
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2. Bike Check Personnel

- Responsible for verifying that all motorcycles are **LTO-registered** and **roadworthy**.
- Will also handle **QR code scanning** to ensure proper documentation and participant tracking.
- **Assigned Personnel:**
 - Arniel
 - MC
 - Angelo
 - Patrick
 - Immortal

- Dhong Murillo
 - Jiboy
 - Ronel (Rafhael's brother)
 - CJ
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3. IT Marshalls

- **Four (4)** additional laptops will be provided by the **Tourism Office**.
 - IT Marshalls will assist riders with technical issues related to the **event website, QR codes, and digital registration**.
 - **Assigned Personnel:**
 - Bitekuys
 - Jerick
 - Laurence
 - Kent
 - Ceej
 - Carl
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4. Medical Representatives

- Additional volunteers will be requested from the **Tourism Office** to serve as medical representatives during the event.
 - Their role includes assisting riders in case of injuries or health-related emergencies and will check riders' BP before they jump off.
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5. Releasing of Kits Personnel

- Responsible for distributing event kits and verifying rider registration.
 - Riders must bring a **valid ID** and **proof of registration** when claiming their kits.
 - **Assigned Personnel:**
 - Vanessa Omangayon
 - Kim Awayan
 - Sheila (OBR ni Paul Gemini)
 - Jhonrey
 - Jolina Omangayon
 - Joyce (OBR ni Reborn)
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Additional Notes

What Are Needed:

- Create an **operation structure** to be provided to Tourism personnel/staff.
 - Preparation of the **time schedule** and **event flow structure** to be provided to Tourism personnel/staff.
 - Print **at least 10 copies** of the event details and distribute them to government personnel, including Tourism staff.
 - Print **5 souvenir shirts** for the Tourism staff (sizes to be provided).
 - Conduct a **coordination meeting** with the Tourism Office and other involved government agencies.
 - Print **signages per CC category** for the event grid.
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Raffle Rules:

- Riders must be **present** during the raffle draw to claim their prize.
 - If a rider's name or number is called and they are **not present**, they will be **disqualified**, and another name will be drawn.
 - No proxy is allowed; **only the rider** can claim the prize.
 - To qualify, the rider must have **completed all checkpoints** and **photo opportunities**.
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Adjournment:

The meeting concluded with all officers and committees aligned on their assigned responsibilities and preparations for the Bagani Adventurally event.